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## **OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

**DATE: WEDNESDAY 5 AUGUST 2009**  
**TIME: 2.00 PM**  
**PLACE: COUNCIL HOUSE (NEXT TO THE CIVIC CENTRE)**

### **Committee Members –**

Councillor James, Chair  
Councillor Mrs Watkins, Vice Chair  
Councillors Coker, Fox, Purnell, Roberts, Thompson, Viney and Wildy

### **Co-opted Representatives –**

TBC

### **Substitutes–:**

Any Member other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

***Members are invited to attend the above meeting to consider the items of business overleaf.***

***Members and Officers are requested to sign the attendance list at the meeting.***

BARRY KEEL  
CHIEF EXECUTIVE

## **OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

### **1. APOLOGIES AND SUBSTITUTIONS**

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

### **2. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on this agenda.

### **3. MINUTES**

The Management Board will be asked to agree the minutes/reports of Commission meetings held on –

- |    |   |                        |
|----|---|------------------------|
| 3a | 23 June 2009 a.m. - Call-in minutes and reports regarding Rival Markets Policy and Accommodation Strategy | <b>(Pages 1 - 18)</b>  |
| 3b | 23 June 2009 p.m. - Call-in minutes and report: Transfer of Brickfields Management                        | <b>(Pages 19 - 28)</b> |
| 3c | 24 June 2009 - Call-in minutes and report: Plymouth CityBus Shareholding Limited                          | <b>(Pages 29 - 40)</b> |
| 3d | 2 July 2009 - Overview and Scrutiny Commission meeting.   | <b>(Pages 41 - 44)</b> |

### **4. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

### **5. CALL-INS:**

- 5a Members will be advised of any decisions that have been called in.

- 5b To monitor actions from Call-ins **(Pages 45 - 46)**

Cabinet responses to call-ins referred back by Commission will be submitted and presented by –

- Cabinet Member for Finance, Property, People and Governance – Rival Markets Policy;

- Cabinet Member for Leisure, Culture and Sport – Transfer of Brickfields Management.

## **Tracking Resolutions**

### **6. TRACKING RESOLUTIONS SCHEDULE (Pages 47 - 54)**

The Management Board will monitor progress on previous resolutions, including relevant resolutions of the LSP Executive.

### **7. WORK PROGRAMMES:**

7a To agree how to effectively prepare for future meetings.

7b To consider and approve work programmes for the Management Board and each of the Panels: **(Pages 55 - 68)**

- O & S Management Board
- Children & Young People OSP
- Customers & Communities OSP (To Follow)
- Growth & Prosperity OSP
- Health & Adult Social Care OSP
- Support Services OSP.

7c To consider and approve additions to work programmes. **(Pages 69 - 76)**

7d To receive new items from the Forward Plan for 1 August to 30 November 2009 with a view to identifying items for scrutiny. **(Pages 77 - 84)**

7e To agree Project Initiation Documents / Task and Finish Groups. **(Pages 85 - 88)**

7f To receive updates on Task and Finish Groups.

7g Quarterly reports

- to receive quarterly reports from each Panel;
- to agree the quarterly scrutiny report for forwarding to Cabinet;
- to receive Cabinet feedback reports from the Chair.

### **8. LOCAL STRATEGIC PARTNERSHIP / OVERVIEW AND SCRUTINY PANELS UPDATES:**

8a To receive updates from each Panel on ongoing / completed work with the related LSP Theme Groups.

- 8b To agree further meetings / discussions with the LSP Theme Groups.

**9. APPOINTMENT OF CO-OPTEEES:**

- 9a To agree the appointment of a co-optee to the Management Board.
- 9b To agree the appointments of co-optees to each Panel.

**10. PERFORMANCE MONITORING:**

- 10a To receive the bi-monthly Finance and Performance Report and to identify issues for further review / monitoring by Panels. **(Pages 89 - 140)**
- 10b To monitor performance against Local Area Agreement targets and to identify issues for further review / monitoring by Panels.
- 10c To receive updates from Panels on actions / progress on issues previously identified.
- 10d To monitor performance against the Scrutiny Improvement Plan / development of Protocols.

**11. RECOMMENDATIONS FROM PANELS / REFERRED FROM CABINET:**

- 11a To receive and consider recommendations from the Panels for Management Board, Cabinet and Council / resolutions referred from Cabinet to Scrutiny. **(Pages 141 - 174)**
- 11b To monitor actions against recommendations made to Cabinet / Council.

**12. COMMUNICATIONS:**

- 12a To receive reports of any press coverage.
- 12b To consider any communication plans.

**13. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## **PART II (PRIVATE MEETING)**

### **AGENDA**

#### **MEMBERS OF THE PUBLIC TO NOTE**

That under the law, the Management Board is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

#### **Tracking Resolutions**

#### **14. WRITTEN RESPONSE TO QUESTION (E3) (Pages 175 - 176)**

To note the written response circulated by officers to a question raised by Commission Members.